



Payment and Operational Policy: After School Program: 2017/18 School Year

Please read and acknowledge your understanding of this Island Kids Policy by signing below.

ISLAND KIDS AFTER SCHOOL PROGRAM SESSION DETAILS

Session 1: September 11, 2017 through January 26, 2018

Session 2: January 29, 2018 through June 22, 2018

Each session runs for 18 weeks.

- **The Island Kids After School Program runs for the full school year.**
- **The Program follows the NYC Department of Education Calendar.**
- **For an additional fee, we offer an extended-day option to cover School Half-Days (11:30am – 6:30pm). See details below.**

ISLAND KIDS AFTER SCHOOL PROGRAM PAYMENT DETAILS

Discounted Full Year Payment

For students attending five days per week, we offer a \$900 discount to families who wish to pay for the full year in advance. To take advantage of this discount, families must submit payment in the amount of \$5500 no later than September 8th, 2017.

Monthly Payments

For students attending five days per week, we offer the option of paying monthly at a rate of \$650 per month. Monthly payment is due on the 25th day of the preceding month (i.e., payment for October is due on September 25).

Payment by the semester (due in full by September 8th (fall) and January 26th (spring))

2 days	\$1280
3 days	\$1920
4 days	\$2560
5 days	\$3200

Half-Days

- For an additional fee of \$35 per day for enrolled families, Island Kids will extend its programming on school half-days from 11:30am to 6:30pm.

Late Fees

- The Island Kids After School Program ends at 6:30pm sharp. If you fail to collect your child by 6:30pm, Island Kids will charge a fee of \$10 for every 15 minutes after 6:40pm
- **Unfortunately, Island Kids is unable to provide refunds. At our sole discretion, we may opt to issue credits.**
- The above fee schedule is based on the 180 days that school is open; all holidays are taken into consideration.
- Island Kids will not hold make-up days when the program is cancelled due to DOE-determined closures (e.g., weather-related issues) or for absences of a child for any reason.
- Island Kids reserves the right to cancel the program if it does not meet enrollment requirements. In that case, families will be issued a full refund.
- Island Kids has the unrestricted right to terminate your child’s enrollment agreement in its sole discretion at any time and without notice. If such termination is due to your child’s inappropriate behavior, Island Kids shall not refund any prepaid tuition or any unused amount of tuition.

Dismissal Policy

Students must be checked out of Island Kids by a parents, guardian or designated caregiver. Parents may indicate additional individuals who are approved to pick up their child on the child’s emergency contact form. Children may not leave by themselves.

We kindly ask all caregivers to arrive promptly to pick up their child at the designated dismissal time and call Island Kids if they are running late.

I have read, understand and agree to Island Kids After School Payment and Operational Policies.

Print Name:
Relationship to Child
Signature:
Date:

